

Communications and Outreach Intern for Clean Boating Initiative

Job Description. The Communications and Outreach Intern for the Clean Boating Initiative is a dynamic and creative individual that assists with planning, logistics, and execution for clean boating initiative tasks. This person reports to the Communications and Outreach Coordinator and is an ambassador for the Morro Bay National Estuary Program on estuarine and watershed conservation efforts. This person will spend a portion of their time on the water via kayak or paddleboard interacting with boaters.

The Organization. The Morro Bay National Estuary Program brings citizens, local governments, non-profits, government agencies, and landowners together to protect and restore Morro Bay. The Estuary Program is a non-regulatory, not-for-profit organization that conducts monitoring and research, restores natural habitats, and educates residents and visitors on how to keep Morro Bay clean and healthy. The Morro Bay National Estuary Program is one of 28 national estuary programs around the country that are working to safeguard and improve the health of some of our nation's most important coastal waters. The Estuary Program achieves results by closely collaborating with many partners to accomplish our shared goals of protecting and restoring the estuary and the watershed. For more information about the program, visit MBNEP.org.

Duties and Responsibilities.

- Assist with planning and logistics of clean boating outreach work in order to bring a clean water message to boaters.
- Help coordinate with Estuary Program partners to ensure safe and effective boater interactions.
- Use best safety practices when on the water.
- Distribute clean boating surveys to recreational and live-aboard boaters on the water and on land.
- Engage the public at Estuary Program and partner events to educate them about the health of the bay.

Minimum Qualifications.

- Strong written and verbal communication skills.
- Comfort and experience interfacing one-on-one and with small groups.
- Demonstrated capability exercising initiative and exploring creative solutions.
- Ability to work independently and complete tasks in a timely and accurate fashion.
- Ability to work well with a team, maintain a positive attitude, and be flexible.
- Full computer proficiency with Microsoft Office Suite.
- Completion of at least one year of college.
- Interest in community outreach and environmental science.
- Ability to carry a kayak or paddleboard, as well as other items up to 20 lbs. for short distances.
- Ability to effectively and safely paddle a kayak or paddleboard in different weather and wind conditions.
- Ability to assess safe weather and water conditions.
- Reliable transportation and clean California driving record and proof of insurance.

Pay, Benefits, & Work Environment. This is non-exempt, temporary, part-time position with an hourly rate of \$13 and 10-12 hours per week on average. Position begins in the second half of June and ends in September. Occasional evening and weekend work within San Luis Obispo County, both outdoors and indoors. Casual office environment and flexible schedule. Most of the work takes



place during regular business hours (Monday to Friday, 8 a.m. to 5 p.m.) with the occasional evening and weekend work due to tide and weather conditions. Estuary Program staff are employees of The Bay Foundation of Morro Bay, a non-profit corporation that provides the administrative framework for the Estuary Program.

How to Apply. Submit a resume and cover letter to the Morro Bay National Estuary Program. Email submissions preferred. Please send to staff@mbnep.org, subject line – *Communications and Outreach Intern*. **Applications are due by 4 p.m. on Friday, June 23, 2017.** Submissions will be reviewed on a continual basis until the deadline. Proof of valid driver's license, insurance, clean driving record, and reliable transportation required for employment. The Bay Foundation is an equal opportunity employer.