

601 Embarcadero, Suite 11 Morro Bay, CA 93442 www.bayfoundationmb.org

FIELD CREW LEAD FOR CENTRAL COAST AMBIENT MONITORING PROGRAM Position is in partnership with the Central Coast Regional Water Quality Control Board

Job Description: Field Crew Lead implements water quality monitoring efforts, manages data, and coordinates field work and logistics for the Central Coast Ambient Monitoring Program. These activities occur in coastal watersheds in Santa Barbara, San Luis Obispo, Monterey, and Santa Cruz Counties.

The Organization: The Bay Foundation of Morro Bay works to restore, enhance, and protect the marine resources and watersheds of Morro Bay and the Central Coast of California. The Bay Foundation of Morro Bay works in partnership with the Central Coast Regional Water Quality Control Board to manage the Central Coast Ambient Monitoring Program (CCAMP). CCAMP provides scientific information to the Central Coast Regional Water Quality Control Board and the public to protect, restore, and enhance the quality of the waters of central California. You can learn more about CCAMP at <u>www.ccamp.org/</u>.

Duties and Responsibilities:

- Serve as the lead field staff for monitoring tasks including:
 - Oversite of field assistants to ensure consistency in following standard operating procedures for collection of various data types
 - Collection of stream chemistry and flow data, biological monitoring for algae and aquatic invertebrate, and stream habitat characterization
 - Maintain and calibrate field equipment
 - Field event planning and coordinate logistics
- Complete data entry and data management tasks
- Conduct data analysis and assessments
- Develop fact sheets and reports based

Minimum Qualifications:

- At least three years of education in environmental related field or one year of experience working in environmental monitoring.
- Excellent verbal and written communication skills. Ability to communicate goals and objectives of the program to the public.
- Full proficiency with Microsoft Office Suite. Ability to manage data in Microsoft Excel and Access.
- Ability to work independently and as the field team lead.
- Skilled in consistently implementing Standard Operating Procedures with field team members.
- Ability to maintain organized field notes and data, and maintain records.
- Ability to work outside in inclement weather conditions when necessary.
- Ability to walk ½ a mile while carrying up to 20 pounds of equipment and traverse over rough terrain to remote field sites.
- Must be detail-oriented and able to manage multiple responsibilities.
- Ability to travel overnight at least one night per month (travel expenses are reimbursed).

Pay & Benefits: This is an hourly, full-time position with a schedule of 32-40 hours per week beginning December 2016. Field days (Mondays-Thursdays) may start and end outside of normal business hours and may include paid overtime hours. Wage is based on experience, beginning at \$18 per hour.

Benefit package includes paid vacation, sick leave, and holidays. Group health insurance and simple IRA retirement savings plan provided with employer contribution. Optional flexible spending accounts are available. CCAMP staff are employees of The Bay Foundation of Morro Bay, a non-profit corporation that provides the administrative framework for CCAMP.

How to Apply.:Submit a resume and cover letter to Mary Hamilton at <u>Mary.Hamilton@waterboards.ca.gov</u>, subject line – *CCAMP Field Lead Position 2016*.

Applications are due by 5 p.m. on November 18, 2016. Submissions will be reviewed on a continual basis until the deadline. Proof of valid California driver's license, insurance, clean driving record, and reliable transportation required for employment. The Bay Foundation is an equal opportunity employer.